

**BENSENVILLE PARK DISTRICT**  
 REGULAR MEETING – BOARD OF COMMISSIONERS  
 WEDNESDAY, JANUARY 12, 2011 – 6:00 P.M.  
 DEER GROVE LEISURE CENTER, 1000 W. WOOD, BENSENVILLE, IL 60106

I. Call the Meeting to Order.

Vice-President Earley called the meeting to order at 6:05 p.m.

A. Roll Call.

At 6:05 p.m. roll call was taken:

	<u>Present</u>	<u>Absent</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger		X (arrived at 6:15 pm)

Also present: Robert Jarecki, Director; Mary Dickson, Attorney (arrived at 6:16 pm); Evelyn Struck, Superintendent of Finance; Mark Rhodes, Superintendent of Buildings and Grounds; Dean Hoskin, Superintendent of Recreation; Ginger Swalve, Food and Beverage Manager; Roberta Neumayer, Secretary.

Visitors present: Residents Mark Keane; Allan Devitt; Valerie Karg.

B. Pledge of Allegiance.

II. Approval of Agenda.

It was moved by Commissioner Anderson, seconded by Commissioner Johnson to approve the agenda.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	absent	

III. Approval of Regular Meeting Minutes dated December 15, 2010.

It was moved by Commissioner Johnson, seconded by Commissioner Anderson to approve the minutes of the Regular Meeting of Wednesday, December 15, 2010.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	absent	

Approval of Minutes of Special Meetings

It was moved by Commissioner Anderson, seconded by Commissioner Johnson to approve the minutes of the Special Meetings of December 8, 2010; January 3, 4, 5 and 6, 2011.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	absent	

IV. Approval of Expenditures.

It was moved by Commissioner Crowe, seconded by Commissioner Johnson to approve the Accounts Payable of 12/22/10 (\$63,889.11) and Payroll of 12/17/10 (\$94,179.67) totaling \$158,068.78.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	absent	

Commissioner Crowe had a question on the payment to Trix Manufacturing for the Santa sleigh. Manager Swalve responded that the sleigh was purchased.

It was moved by Commissioner Crowe, seconded by Commissioner Anderson to approve the Accounts Payable of 1/12/11 (\$139,423.92) and Payroll of 12/30/10 (\$86,771.22) totaling \$226,195.14.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	absent	

V. Recognition of Visitors/Public Comment

Mark Keane addressed the Board as to their ten year goals for purchasing property or facilities. It was explained that there are no specific properties but that there will be a replacement for Schuster Park. Commissioner Earley commented on the potential opportunities with Mohawk School property.

Allan Devitt inquired about the Intergovernmental Agreement for TIF 13.

VI. Communications or Correspondence – Verbal or Written Communication to Board Members/Announcements or Comments

Commissioner Johnson complimented the Buildings and Grounds Department on the cleaning of vents. He asked as to the touch up of the walls with the replacement of the carpet. Superintendent Rhodes responded that the marks on the walls were not from the carpet installation. His department has a list of things slated for completion but weather conditions often take precedence. He also has limited staff at this time because of scheduled vacations and seasonal layoffs.

Commissioner Wassinger arrived at this time (6:15 pm).

VII. Board Liaison Reports

- a. NEDSRA- Director Jarecki reported that there was no meeting in January.
- b. BIG – Nothing to report.
- c. Community Foundation – Commissioner Earley reported that the meeting is scheduled for January 31<sup>st</sup>.
- d. County-Nothing to report.
- e. Township- Nothing to report.
- f. Village of Bensenville- Nothing to report.
- g. Forest Preserve- Nothing to report.
- h. BBAA- Nothing to report.
- i. IAPD Legislative – Nothing to report.
- j. Chamber of Commerce – Nothing to report.

VIII. Staff Reports

A. Directors Report- Director Jarecki reported:

- The TIF Intergovernmental Agreement red line version was distributed and will be discussed under Unfinished Business.
  - IPRA Conference per diem allowances: Director Jarecki checked the IRS website and \$71 is recommended for meals in Chicago. He is recommending \$85 based on past experience and normal gratuity costs. Commissioner Johnson requested the per diem remain the same as last year (\$95). If they are attending the Bonestroo dinner the per diem will be adjusted.
  - Revised WPGC \$1.5 M Capital list
  - The CDC rezoning request for the four Redmond lots has been postponed until February. We do not need a topographical survey for rezoning purposes. The Board gave direction to go ahead with what we have.
- Commissioner Crowe asked as to Conference packets. The IAPD September October issue had Conference information but you can also access the information on their website.

B. Buildings and Grounds – Superintendent Rhodes made reference to having 3-4 employees during this time of year. Snow fall often takes a day of work away from his crew and he thanked Steve’s department for helping out. Commissioner Crowe asked about the shower valves in the women’s locker room.

C. Recreation Report – Superintendent Hoskin reported that the Wellness Fair went well and he will give a break down on passes after the free week. We now have a Twitter account. He is hoping the summer staff will help spread Park District news.

Commissioner Johnson complimented staff for a good job on the Wellness Fair. The Blood Drive netted 21 pints of blood.

- D. White Pines – Manager Swalve showed the Board the grill chairs that have been reupholstered. She also showed them tile that will go in the bathrooms and grill area. She was questioned as to maintenance of the tile versus carpet. There will be more mopping but it will stay cleaner. Commissioner Johnson asked about replacing the painted wall in the shower area. Manager Swalve will get a quote for this. Director Jarecki said this project will go out to bid and this would be an alternate in the bid specs.

Manager Swalve reported that there were radio ads after the Bears Packers Game and an email blast went out about the unlimited passes. The Super Bowl Party has ten participants at this time but they receive a lot of last minute signups.

- E. Finance – Superintendent Struck enclosed the audit for the fiscal year ending April 30, 2010 and the statement of actual vs. budget for White Pines for November. President Wassinger commended staff on the audit process and stated that he feels the District’s fiscal management is in good hands.

Commissioner Earley questioned why expenses are up from previous years in regards to grill and banquet accounts. Manager Swalve said some of the expenses are due to invoicing and accounts payable dates. Otis Elevator payment was processed in November as well as two payments to Acme Elevator. President Wassinger questioned banquet revenue of \$44,537 last year to \$12,891 this year. Last year we had four weddings in November and this year we had none. We currently have 30 weddings booked versus a typical 40 to 45.

IX. Unfinished Business  
North Industrial T.I.F. Intergovernmental Agreement

The Board discussed highlights of TIF 13 and the red line version as received. There were concerns as to approval of a document that may still have changes. Attorney Dickson commented that the President needs to sign the document and they could approve the agreement as currently provided with no material terms changed.

It was moved by Commissioner Earley, seconded by Commissioner Anderson to approve the draft of the Intergovernmental Agreement relative to the North Industrial TIF with the caveat of possible allowances for non-material changes.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

X. New Business

XI. Executive Session

It was moved by Commissioner Earley, seconded by Commissioner Anderson to

Recess into Executive Session in accord with the Open Meetings Act (5 ILCS 120/2 Section 2A Subsection C) for the purpose of discussion of any or all of the following items:

- a. The appointment, employment, compensation, discipline, performance or dismissal of specific employees, (Section 2(c)(1)),
- c. For the purpose of discussion of pending or probable and imminent litigation (Section 2(c) 11),
- d. For the sale of land ( Section 2(c) 5)

<u>7:05 p.m.</u>	<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
	Anderson	X	
	Crowe	X	
	Earley	X	
	Johnson	X	
	Wassinger	X	

*Press and Visitors excused at this time.*

Reconvene to Open Session at 8:37 p.m.

*Press and Visitors invited to return at this time.*

XII. Adjournment

It was moved by Commissioner Crowe, seconded by Commissioner Earley to adjourn the Regular Meeting of Wednesday, January 13, 2011 at 8:38 p.m. After a voice vote, President Wassinger declared the motion carried.

Approved: \_\_\_\_\_

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President – John Wassinger

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Secretary – Rich Johnson