

Bensenville Park District
Board of Park Commissioners
Regular Meeting
December 14, 2011 – 6:00 P.M.
Deer Grove Leisure Center
1000 W. Wood Street
Bensenville, Il 60106

I. Call the Meeting to Order.

President Wassinger called the meeting to order at 6:02 p.m.

A. Roll Call.

At 6:02 p.m. roll call was taken:

	<u>Present</u>	<u>Absent</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson		X (arrived at 6:04 p.m.)
Wassinger	X	

Also present: Steve Cherveney, Executive Director; Mary Dickson, Attorney; Evelyn Struck, Superintendent of Finance and HR; Mark Rhodes, Superintendent of Buildings and Grounds; Dean Hoskin, Superintendent of Recreation; Doug Leider, Assistant for Golf and Banquet Operations; Roberta Neumayer, Secretary.

Visitors present: Mark Keane; Rich Sabatino; Allan Devitt; Marje Bensen; Mike Jaffe; Willie Roy; Nino Mazzocco; Eddie Wood and BJ Pratt, IPARKS;.

B. Pledge of Allegiance.

II. Approval of the Agenda.

It was moved by Commissioner Anderson, seconded by Commissioner Earley to approve the agenda.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	absent	
Wassinger	X	

III. Approval of Meeting Minutes

It was moved by Commissioner Anderson, seconded by Commissioner Earley to approve the minutes of the Regular Meeting of Wednesday, November 9, 2011.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	absent	
Wassinger	X	

It was moved by Commissioner Earley, seconded by Commissioner Crowe to approve the minutes of the Special Meeting of Wednesday, November 16, 2011.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	absent	
Wassinger	X	

It was moved by Commissioner Earley, seconded by Commissioner Crowe to approve the minutes of the Special Meeting of Friday, December 2, 2011.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	absent	
Wassinger	X	

Commissioner Johnson arrived at this time – 6:04p.m.

IV. Approval of Expenditures.

It was moved by Commissioner Crowe, seconded by Commissioner Anderson to approve the Accounts Payable of 11/23/11 (\$177,886.68) and Payroll of 11/18/11 (\$108,822.00) totaling \$286,708.68.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

It was moved by Commissioner Crowe, seconded by Commissioner Johnson to approve the Accounts Payable of 12/14/11 (\$493,629.37) and Payroll of 12/02/11 (\$99,499.31) totaling \$593,128.68.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

Commissioner Johnson had a question on the Illinois Liquor Control Commission described in report as offer in compromise. Director Chervey explained that it was payment for a fine received. Commissioner Crowe commented again that it was good to see Andersen's Bakery as a vendor.

V. Recognition of Visitors/Public Comment
Allan Devitt wished all a Merry Christmas.

VI. Communications or Correspondence – Verbal or Written Communication to Board Members/Announcements or Comments

VII. Board Liaison Reports

- a. NEDSRA- No report.
- b. BIG – No report.
- c. Bensenville Community Foundation – Commissioner Earley reported that the Foundation is supporting the District 2 KABOOM program to build a school playground.
- d. County- No report.
- e. Township- No report.
- f. Village of Bensenville- No report.
- g. Forest Preserve- No report.
- h. BBAA- No report.
- i. IAPD Legislative – No report.
- j. Chamber of Commerce – No report.

VIII. Staff Reports

- A. Directors Report – Director Cherveney informed the Board that we have an extensive infestation of Emerald Ash Borer at White Pines. Last count 1204 trees are infected and will need to be removed. The plan is to remove the dead decayed trees first then a more detailed plan will be developed. There is grant money available for replanting with a diverse species of trees. Commissioner Earley asked if our White Pines neighbors have been informed of the disease so they can inspect their own trees for the disease. Director Cherveney responded that the Village is aware of the infestation.
- B. Recreation – Superintendent Hoskin reported that the brochure is at the Post Office waiting to be delivered.
Commissioner Johnson complimented Supervisor Rory Joyce on his extensive pool report.
- C. White Pines – Manager Leider had nothing to add to his written report.
- D. Buildings and Grounds – Superintendent Rhodes had nothing to add to his written report.
- E. Finance – Superintendent Struck distributed the revised Revenue and Expense report for October.

President Wassinger opened up the meeting for further Public Comment. Willie Roy, resident and Men’s Club member, addressed the Board on golf prices for next year. He asked the Board to reconsider pricing out a group of people who are always at the golf course. President Wassinger responded that the Board is trying to be mindful of what is fair to players and residents.

Mr. Roy also commented on the individuals who were recently relieved of their jobs. He expressed that they were good people and questioned whether priority will be given to Commissioners family members to fill vacancies. President

Wassinger explained that this was a re-organization and the vacancies will be filled with applicants selected by the Executive Director.

IX. Unfinished Business

Commissioner Earley commented on the Lucille Hubbard article.

X. New Business

a. Resolution #244, A Resolution Approving the Declaration of Trust of the Illinois Institutional Investors Trust and Authorizing the Execution Thereof, and Authorizing Certain Officials to Act on Behalf of the Bensenville Park District

Director Cherveney explained that this action is required due to a merger of Illinois Park District Liquid Asset Fund (IPDLAF) into the Illinois Institutional Investors Trust. IPDLAF is currently the institution used for our accounts payable checks and investments.

It was moved by Commissioner Johnson, seconded by Commissioner Earley to approve Resolution #244 to join Illinois Institutional Investors Trust.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

b. Ordinance #502, An Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Certain Bonds of the Bensenville Park District, DuPage and Cook Counties, Illinois.

Director Cherveney explained that this is a compliance item to abate taxes for the White Pines Golf Course for the 2011 tax levy.

It was moved by Commissioner Anderson, seconded by Commissioner Earley to approve Ordinance #502.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

c. IPARKS Insurance Rate Commitment

At the previous Board meeting, the Board asked IPARKS to consider giving us a one year rate of \$92,385. IPARKS representatives provided us with a second offer which is a two year commitment rate of \$97,211/year. Discussion ensued on the option of the one year or two year commitment.

It was moved by Commissioner Anderson, seconded by President Wassinger to approve the one year option with IPARKS for 2012.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson		X

Wassinger X

Commissioner Johnson would like to see a two year commitment.

d. Changes to Organizational Chart and Job Descriptions

Director Cherveney explained that the Board considers changes to the organizational chart and new job descriptions. Presented to the Commissioners was a revised chart. In addition to the four position changes already made at White Pines, staff is recommending including three additional positions to the chart:

1. Marketing and Communications Director
2. Recreation Supervisor
3. Safety/Risk Manager

The Marketing and Communications Director is being considered for possible hire in early 2012 and the others would be included in the FY2012-13 budget. Discussion on the organization chart and job descriptions continued. Commissioner Johnson questioned if the brochure falls under the Marketing Director. President Wassinger responded that he sees the primary function of this position as Marketing. Commissioner Earley would like this position to be agency wide. He also would like the Safety Manager to be a part time position not full time. President Wassinger questioned the need to hire someone to tell staff to be safe. Director Cherveney explained that there are currently a number of Human Resource as well as Safety issues which are not being addressed.

It was moved by Commissioner Johnson, seconded by Commissioner Crowe to approve the organizational chart as presented.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

e. 2012 Meeting Calendar

It was moved by Commissioner Earley, seconded by Commissioner Johnson to approve the 2012 Meeting schedule as presented by staff.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson		X
Crowe		X
Earley		X
Johnson		X
Wassinger	X	

Commissioner Crowe asked if it is possible to move the meetings to 5:30 p.m. versus 6. Commissioner Johnson responded that to be respectful of our residents to attend he would like the meetings to remain at 6 p.m.

Commissioner Anderson asked that the meetings be moved from the 2nd and 4th Wednesday to the 1st and 3rd Wednesday of each month. Discussion continued on the 2012 meeting calendar.

It was moved by Commissioner Johnson, seconded by Commissioner Earley to approve the 1st and 3rd Wednesday of every month at 6 p.m. except June, July and August at 5:30 p.m.

The meeting dates would be as follows: January 4th and 18th; February 15th; March 7th and 21st; April 4th and 18th; May 2 and 16th; June 6th and 20th; July 18th; August 1st and 15th; September 5th and 19th; October 3rd and 17th; November 7th and 21st and December 5th and 19th.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

f. IAPD Meeting Credentials

No action was taken.

It was moved by Commissioner Anderson, seconded by Commissioner Earley to approve job descriptions for Executive Director, Marketing and Communications Director, WPGC General Manager and WPGC Food and Beverage Manager/Executive Chef as presented.

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>
Anderson	X	
Crowe	X	
Earley	X	
Johnson	X	
Wassinger	X	

XI. Recess to Closed Session

It was moved by Commissioner Earley, seconded by Commissioner Johnson to Recess into Executive Session in accord with the Open Meetings Act (5 ILCS 120/2 Section 2A Subsection C) for the purpose of discussion of any or all of the following items:

- a. Review of Closed Session Minutes (5 ILCS 120/2 (c)(21))
- e. Review of Specific Personnel (5 ILCS 120/2 (c)(1))

<u>7:07 p.m.</u>	<u>Roll Call</u>	<u>ayes</u>	<u>nays</u>
	Anderson	X	
	Crowe	X	
	Earley	X	
	Johnson	X	
	Wassinger	X	

Press and visitors excused at this time.

- XII. Re-convene to Open Session at 7:43 p.m.
Director Cherveney returned to the meeting after having left during Executive Session.
- XIII. Possible Action, if Necessary
President Wassinger discussed the status of Fischer Farm and his desire to address issues related to Fischer Farm. He proposed a Committee of the Whole Meeting at the Farm for Tuesday, December 20 at 5:15 p.m. Director Cherveney will post the meeting notice.
- XIV. Adjournment
It was moved by Commissioner Earley, seconded by Commissioner Crowe to adjourn the Regular Meeting of Wednesday, December 14, 2011 at 7:47 p.m. After a voice vote, all ayes, President Wassinger declared the meeting adjourned.

Approved: _____

President – John Wassinger

Secretary – Richard Johnson