

Job Posting  
**Camp Counselor**

**DESCRIPTION**

The Camp Counselor leads and acts as a role model to a group of campers in a variety of activities including sports, competitive and non-competitive games, songs, crafts, swimming, and field trips. Counselors develop and engage campers in activities while enforcing Park District rules and ensuring the safety of campers, staff and the public. Counselors are expected to lead any of the camp activities named above and depending on qualifications and experience: Early Childhood, General Recreation, Sports, Teens, or Special Interests/Arts.

**DUTIES AND ESSENTIAL JOB FUNCTIONS**

- Greet parents and youth as they arrive and assist in making sure that campers are properly signed in and out
- Assist in monitoring and maintaining the safety of all campers in daily routines, field trips or during daily water park visits
- Communicate with parents/guardians about daily activities and camper progress
- Play an active role in leading the daily schedule and activities to keep campers excited, safe, and engaged
- Initiate spontaneous activities to accommodate agenda conflicts/changes/weather
- Assist Lead Counselor in addressing camper behavior/disciplinary issues
- Assist in providing excellent customer service and maintaining a positive public image by addressing questions and concerns from staff, patrons, participants, and parents
- Assist in keeping program supplies, equipment, and facility space clean, safe and organized
- Assist with the completion of all paperwork as required
- Attend all staff meetings and training programs as required

**QUALIFICATIONS**

- Minimum of 16 years of age
- Experience in working with children ages K-8th grade.
- Good skills in planning activities for children
- Ability to communicate and interact effectively with children, parents, and staff
- Ability to solve problems that may arise
- Must be dependable, energetic and have a positive attitude
- Ability to enforce Park District rules and safety practices
- Certified in CPR/AED and First Aid is required (Park District will provide)

**JOB STATUS** Part time      **DEPARTMENT** Recreation      **FSLA STATUS** Non-Exempt

**SALARY** \$9.00 per hour

**HOURS** Before camp/morning shift 7:15 a.m.-8:55 a.m., day shift: 9:00 a.m.-3:00 p.m., after camp/after noon shift: 3:00-6:00 p.m. Assigned days and hours based on availability

**HOW TO APPLY** Interested applicants may submit application to Lisa Semetko, Recreation Supervisor at [lsemetko@bensenvilleparkdistrict.org](mailto:lsemetko@bensenvilleparkdistrict.org) or bring to the Deer Grove Leisure Center.