

Job Posting
Concession Manager

DESCRIPTION

Under the direction and supervision of the Facility Manager, directs concession staff, monitor inventory control, food quality and guest satisfaction. Must be polite and ensure quality customer service to guests at all times. Possess the ability to serve food and beverages and accept payments quickly. Concession Manager must adhere to safety policies, proper food handling and proper cash handling requirements.

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Gain knowledge and understanding of Park District policies and procedures and see that they are adhered to at all times.
- Present menus to patrons and answer questions about menu items, making recommendations upon request.
- Follow proper food handling procedures.
- Collect and process payments from customers.
- Adhere to all district cash handling procedures.
- Stock service areas with supplies such as beverages, food, condiments, tableware, and napkins, ice and any other food displays with stocked items.
- Communicate food or supply needs to Concession Supervisor for replenishing.
- Maintain proper food preparation and storage requirements as needed to meet the health department requirements as instructed.
- Maintain utmost cleanliness standards with no visible garbage or clutter in customer view.

QUALIFICATIONS

- Must be a responsible and reliable person age 18 or older.
- Prior supervisory experience preferred.
- Possess general math skills with previous cash handling experience preferred.
- Attention to detail, accuracy, and dependability are required.
- Bi-lingual Spanish is helpful.
- Food Handler Certification is preferred or must be obtained prior to first shift of employment.

JOB STATUS Part time **DEPARTMENT** Recreation **FSLA STATUS** Non-Exempt

SALARY \$10.50 per hour

HOURS Varied throughout the summer season, May through August

HOW TO APPLY Interested applicants may submit completed application to mhayes@bensenvilleparkdistrict.org or to the Deer Grove Leisure Center. Applications are available at Deer Grove Leisure Center or bensenvilleparkdistrict.org. Any questions, call (630) 766-7015.