

Job Posting
Pool Manager

DESCRIPTION

The Pool Manager provides overall facility management of the outdoor Bensenville Water Park & Splash Pad. This position reports directly to the Recreation Supervisor. Duties include but are not limited to planning, risk management, training and development of staff, oversight of programs, budgeting, purchasing, promotion of facilities and programs, problem-solving and customer service.

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Hires, trains, supervises and evaluates 90 Water Park Staff including certifying Lifeguards in Ellis & Associates program. Supervises all Water Park programs including swim lessons, the Jr. Lifeguard program and other aquatic programs and plans and runs Water Park Special Events.
- Oversees all Water Park rentals.
- Conducts CPR/AED classes for staff and holds classes for the community.
- Creates and implements risk management protocol at the Water Park.
- Devises new program and facility ideas at the Water Park.
- Responsible for all receipts and disbursements relating to Water Park.

QUALIFICATIONS

- Bachelor's degree from a college or university, Recreation degree preferred or 5 years' experience in Aquatics and/or Facility Management
- Lifeguard Instructor and CPR/AED Instructor through Ellis & Associates.
- Certified Pool Operator (CPO) or ability to receive within 6 months.
- License in Food Service Sanitation from IDPH or the ability to receive licensure in 3 months.
- Good written and oral communication skills.
- The ability to solve problems comprehensively and to produce accurate work on a timely basis.
- Proficient in utilizing social media such as Facebook and Twitter.
- Good computer skills, proficient with Word, Publisher, Excel, Outlook and the Adobe suite. Experience with Rectrac registration system preferred.
- Ability to drive a vehicle.

JOB STATUS Seasonal **DEPARTMENT** Recreation **FSLA STATUS** Non-Exempt

SALARY \$15.00 per hour

HOURS Minimum 40 hours per week including evenings and weekends during Water Park season, May through August.

HOW TO APPLY Interested applicants should submit a cover letter and resume to Michael Hayes, Superintendent of Recreation, mhayes@bensenvilleparkdistrict.org. Position open until filled.