

Job Posting

Swim Lesson Coordinator

DESCRIPTION

The Swim Lesson Coordinator is responsible for the swim lesson programs at the Bensenville Water Park including staffing, training, registration, and execution of lessons.

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Experience in aquatics and swim lesson program instruction, experience with Bensenville Water Park Swim Lessons preferred.
- Familiar or ability to learn the RecTrac registration system.
- Water Safety Instructor Certification preferred.

QUALIFICATIONS

- Review and evaluation of swim lesson program registration levels
- Scheduling and maintaining appropriate staffing levels for swim lesson programs
- Training and evaluation of swim lesson instructors
- Marketing of swim lesson programs
- Communicating with parents and participants regarding swim lesson programs including program questions, participant progress, program cancellations
- Additional tasks and responsibilities may be assigned at the discretion of the Aquatic Supervisor

JOB STATUS Part Time **DEPARTMENT** Recreation **FSLA STATUS** Non-Exempt

SALARY \$15.00 per hour

HOURS Varied throughout the summer season, May through August.

HOW TO APPLY Interested applicants should submit a cover letter and resume to Michael Hayes, Superintendent of Recreation, mhayes@bensenvilleparkdistrict.org. Position open until filled.