

**Fischer Farm
Photography and Film Permit Application**

Please supply all information requested on this application. Permit must be carried at all times while on site. Please note that photography and filming may not be possible on all days nor in all areas of the site. Please consult schedule of events. Application must be completed at least two weeks prior to date(s) requested and submitted to: Jonathan Sebastian, Museum Supervisor

16W. 680 Grand Avenue

Bensenville, IL, 60106

(630) 834-3152

jsebastian@bensenvilleparkdistrict.org

Date of application _____

Permit Request (check one-fees are on page 2)

Photography

Daily

Annual (Reservations must be made in advance)

Commercial Advertising

Film

Student film/small crew 10 or less

Film Level 2 – crew of 10 to 25

Film Level 3 – crew greater than 25

Date(s) requested _____

Arrival time(s) _____ Departure time(s) _____

Locations requested _____

Contact Person Name _____

Company Name _____

Cell Phone Number _____ Work Phone _____

Address _____

Email _____

Nature of Project _____

Special Access for vehicles required YES NO Access to buildings required YES NO

If yes, list building(s) _____

I have read and agree to the Fischer Farm Bensenville Park District Policy Regulations and fees on the following page.

Signature of applicant _____ **Date** _____

Credit Card # VMD _____ Expiration Date _____ CVV# _____

Authorized Cardholder Signature _____ Date _____

FOR OFFICE USE ONLY

Permit Approved By _____ Title _____ Date _____

Fischer Farm Bensenville Park District Policy Regulations

Please be aware the signee of the application is waiving and releasing all claims for injury for themselves and to the others of his or her group that might arise out of the requested use of the site. The Bensenville Park District shall assume no responsibility for any accident, theft, or loss of property. The applicant shall hold the Bensenville Park District Board, Staff members, and volunteers harmless for any costs or liability resulting from activities or programs of the applicant. The Board will not delegate to any group its duty of administering the parks.

Permission to use the parks by groups for a non-sponsored park function must be upon application and issuance of a permit. Any permit issued may contain conditions that will protect park property and assure orderly and proper use of the parks. The granting of a permit is not to be construed as an endorsement by the Board of the subject matters discussed, the opinions expressed, or the organization sponsoring the function. Any permit may be revoked for misrepresentation in the application or violations of the terms and conditions of the permit, the ordinances, rules, and regulations of the Park District and the laws of the State of Illinois.

1. A certificate of insurance is required at time of application naming the Bensenville Park District as additionally insured for up to \$1,000,000.
2. Full payment is required in advance.
3. No permit will be granted for any request in conflict with Fischer Farm programs or events.
4. Permit must be carried at all times during the activity by the contact person of the activity. This permit must be shown to any authorized Park District official upon request.
5. Public access may not be restricted unless granted by permit.
6. Access to buildings not specifically enumerated by permit is prohibited.
7. Access by vehicles except to specifically designated areas by permit is prohibited.
8. In the case of film, a detailed itinerary must be submitted to the Museum Supervisor in advance.
9. Bensenville Park District staff reserve the right to be present and monitor all activities and, if deemed necessary, to rescind permit.
10. The signer of the rental application shall be completely responsible for the behavior of all participants and for their prompt departure at the end of the site use. He or she shall be charged for any damages said participants should incur which are over the security deposit amount.
11. The site is to be in order and vacated at the specified time noted on the permit. Any damages or excessive clean-up will result in forfeiture of the security deposit.
12. Alcoholic beverages are prohibited, unless pre-approved through special permit.
13. "No Smoking" signs when and where posted must be adhered to at all times.
14. All accidents, breakage, or loss must be reported to the Bensenville Park District office immediately during regular office hours (Monday thru Friday 9:00am to 6:00pm) by calling (630) 766-7015 and to the Museum Supervisor by calling (630) 834-3152. During times when the Park District office is closed all accidents, breakage or loss must be reported to the DuPage County Sheriff's office (630) 682-7256. All Park District property and furnishings on Park District property shall not be removed from the site nor moved to alternate locations on the site without express permission from Park District staff.
15. All personal property of those using the site must be removed from the site upon termination of use.
16. Supplies may not be delivered in advance of the date and time noted on the permit unless specific permission has been granted in writing.
17. Automobiles shall be parked in designated areas. Driveways and entrances must be left clear at all times. Driving on Park grounds is not allowed without specific written permission being granted.

Pricing Structure - Permit Fees

- Professional Portrait Photography (daily) \$15
- Professional Portrait Photography (annual pass) \$60
- Commercial Advertising Photography \$30/hour or \$175/day
- Film Production I (student/10 or less crew) \$15/hour or \$125/day - a \$100 damage deposit is required.
- Film Production II (between 11 - 25 crew) \$30/hour or \$250/day - a \$250 damage deposit is required.
- Film Production III (26 or more crew) \$75/hour or \$650/day - a \$500 damage deposit is required.

Fischer Farm would love to see your photos! We can always use professional photos of the Farm. Please share with us and e-mail Geri Johnson at gjohnson@bensenvilleparkdistrict.org. We will make sure you receive photo credit for every photo that we use. Thank you!